

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI-19.

No.DHE/Estt/14/2015/10

Dated Kahilipara, the 04th November,2015

From: Sri P. Jidung, M.A., M.Phil, L.L.B., AES
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To,

1) The Principal (all),

.....College/Mahavidyalaya,

P.O.:, District:

Sub: Submission of list of retiring employees (both teaching and non-teaching) in the next 5(five) years.

Ref.:- Govt. letter No.PPG(P).350/2011/110, dated 30-07-2015.

Sir,

With reference to the subject cited above, I would like to request you to furnish the information regarding list of retiring employees (both teaching and non-teaching) in the next 5(five) years of your institution / College as per format given below for onward submission of the same to the Govt. via DHE's e-mail (dhe-asm@nic.in) on or before 9th November,2015 without fail.

FORMAT

**List of Employees to be retired during the year 2012-2016
under Higher Education Department**

Sl.No.	Month	Name of employee to be retired	Designation	Head of Office	Date of Birth	Date of retirement	Present status of Pension proposal	Remarks
1	2	3	4	5	6	7	8	9

Signature of Head of Office

Yours faithfully



Director of Higher Education, Assam
Kahilipara, Guwahati-19.