

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM,  
KAHILIPARA, GUWAHATI-19.

No. DHE/Budget Allotment/2/2015/9

Dated Kahilipara, the 2<sup>nd</sup> Nov./2015.

From :- Shri P. Jidung , M.A., M.Phil, LL.B., A.E.S.  
Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

To, ✓  
✓ The Principal , (All Govt. & Provn. Colleges)

..... College /Mahavidyalaya

P.O. :- ..... Dist :- .....


Sub :- Proposal for additional Budget allotment for the year 2015-2016 .

Sir ,

With reference to the subject cited above , I have the honour to request you to submit the proposal for additional budget allotment if any for payment of regular salaries to the teaching and non-teaching staff / employees as per "Form-B-I" enclosed herewith as Annexure- 'A' alongwith detailed salary statement, month wise of your College/ Institution on or before 20<sup>th</sup> November /2015 positively and expenditure statement for allotted amount.

Further, it may be noted that non-submission of the proposal from your end within 20<sup>th</sup> November /2015, the requirement of fund will not be entertained for the budget allotment for 2015-2016 and for the lapse of which you will be personally held responsible.

Yours faithfully,

  
Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

Memo No. DHE/Budget Allotment/ 2/2015/9 -A

Dated Kahilipara, the 2<sup>nd</sup> Nov. /2015.

Copy to :-

1. The Commissioner & Secretary to the Govt. of Assam,  
Education, (Higher) Department, Dispur, Guwahati-6 for information.
2. Asstt. Director, Higher Education ,i/c of ACA Branch for information necessary action .
3. The Dy. Director , Higher Education i/c of Apptt./G(A), Branch for information and necessary action.
4. The Dy. Director for Sanskrit Education, Assam, Kahilipara ,Guwahati -19. He is requested to submit the necessary budget allotment proposal from Institution under your jurisdiction and submit the same within stipulated time.

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Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.